

Nick Bauer
Research Director
Democratic National Committee
430 S Capitol Street SE
Washington, DC 20003

June 4, 2018

National Freedom of Information Officer
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (2822T)
Washington, DC 20460

Dear Freedom of Information Act Officer:

Pursuant to the Freedom of Information Act, I am writing to request the following records in the possession of the U.S. Environmental Protection Agency:

- All records of any actual funds expended or projected expenditures for renovations (including furnishing, remodeling, redecorating, purchasing furniture, changes to furniture or other objects in office suites or common areas, or making improvements) of any part of the office of the Administrator. The word office includes the entire suite of offices (including foyers, waiting rooms, conference rooms, adjacent hallways, or other common areas) assigned to the Administrator, as well as any other space primarily used by this individual or any other space that is directly controlled by this individual. This request includes – but is not limited to – all itemized expenses, expense reports, invoices, expense records, quotations, purchase orders, purchase card expenses and e-mails (including attachments).
- All requests sent to the House Appropriations Committee or the Senate Appropriations Committee seeking approval to renovate, furnish, redecorate or make any of the other aforementioned improvements to any part of the office of the Administrator.

My request covers October 1, 2017 to March 31, 2018.

I am **not** a commercial requester. I understand that there might be costs associated with this request. I would request a waiver of fees, and ask for you to contact me by e-mail at researchinfo@dnc.org before incurring charges if this request will be in excess of \$50.

My preferred reproduction format is an electronic file e-mailed to me at researchinfo@dnc.org. If this is not possible, I request that you provide access to these records electronically via an FTP site, or mail electronic copies of the records to me on removable media, such as a CD or flash drive. If none of these delivery methods are feasible, I request that you mail paper copies of the records to me at the address provided above.

I would appreciate your communicating with me by e-mail at researchinfo@dnc.org rather than by mail or telephone, if you have questions regarding this request.

If only portions of a record are exempt from the Freedom of Information Act, I ask that you release the entire document to me with any necessary redactions. If all or any part of this request is denied or redacted, please cite the specific exemption which you believe justifies your redactions or refusal to release the information and inform me of your agency's administrative appeal procedures available to me under the law.

Thank you for your assistance in this matter.

Sincerely,

Lauren Dillon